

#### **Board of Directors**

#### **AGENDA**

Wednesday, July 15, 2009 1:30 p.m.

NCTPA/NVTA Conference Room 707 Randolph Street Suite 100 Napa, CA 94559

All materials relating to an agenda item for an open session of a regular meeting of the NVTA Board of Directors are posted on our website at www.nctpa.net/m\_a.cfm at least 72 hours prior to the meeting and will be available for public inspection, on and after at the time of such distribution, in the office of the Secretary of the NVTA Board of Directors, 707 Randolph Street, Suite 100, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for NVTA holidays. Materials distributed to the present members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the NVTA Board or staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Members of the public may speak to the Board on any item at the time the Board is considering the item. Please complete a Speaker's Slip, which is located on the table near the entryway, and then present the slip to the Board Secretary. Also, members of the public are invited to address the Board on any issue not on today's agenda under Public Comment. Speakers are limited to three minutes.

This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Karrie Sanderlin, NVTA Board Secretary, at (707) 259-8631 during regular business hours, at least 48 hours prior to the time of the meeting.

This Agenda may also be viewed online by visiting the NCTPA website at www.nctpa.net, click on Minutes and Agendas – NVTA Board or go to www.nctpa.net/m\_a.cfm

# <u>ITEMS</u>

- 1. Call to Order Chair Jim Krider
- 2. Pledge of Allegiance
- 3. Roll Call

#### Members:

Leon Garcia, Mayor
Joan Bennett
Jack Gingles, Mayor
Michael Dunsford
Jill Techel, Mayor
Jim Krider
Bill Dodd
Mark Luce, BOS Chair
Del Britton, Mayor
Eric Sklar
Cynthia Saucerman, Mayor
Lewis Chilton
JoAnn Busenbark

City of American Canyon
City of American Canyon
City of Calistoga
City of Calistoga
City of Napa
City of Napa
County of Napa
County of Napa
County of St. Helena
City of St. Helena
Town of Yountville
Town of Yountville
Paratransit Coordinating Council

4. Public Comment

# 5. **CONSENT ITEMS (5.1)**

**RECOMMENDATION** 

5.1 Approval of Meeting Minutes of May 21, June 18, July 9, July 16 and July 25 2008, (Karrie Sanderlin) (*Pages 6-15*)

**APPROVE** 

#### 6. **ADJOURNMENT**

**RECOMMENDATION** 

Approval to Adjourn until the Next Annual Meeting of July 21, 2010

**APPROVE** 

# **NVTA BOARD MEMBERS**

# <u>Agency</u>

Leon Garcia, Delegate Joan Bennett, Delegate Vacant, Alternate City of American Canyon

Jack Gingles, Delegate Michael Dunsford, Delegate Karen Slusser, Alternate

City of Calistoga

Jill Techel, Delegate Jim Krider, Delegate Peter Mott, Alternate City of Napa

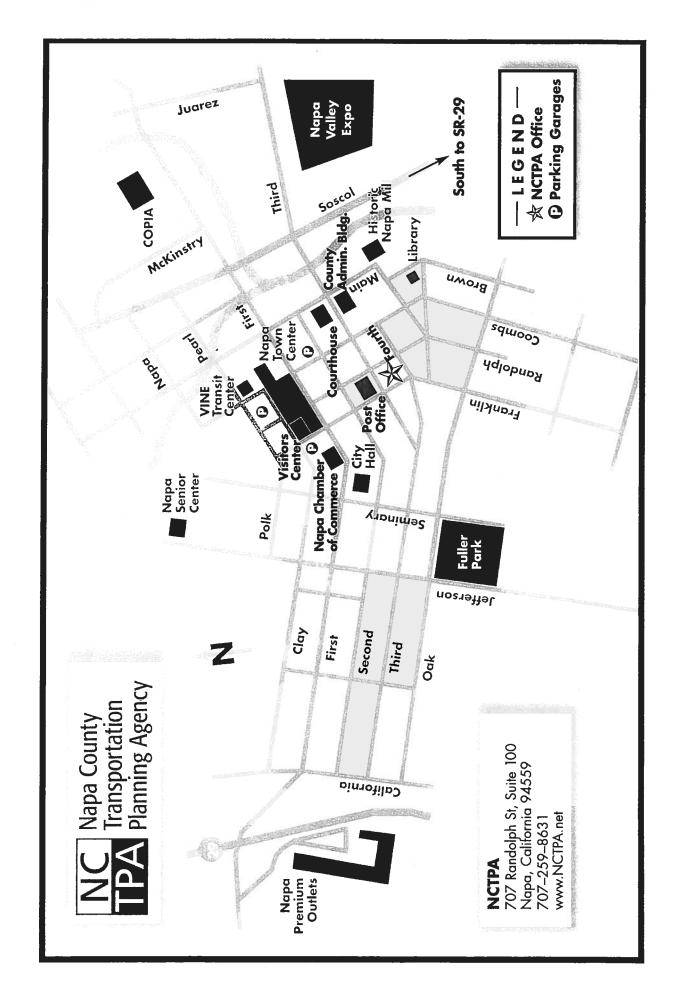
Mark Luce, Delegate Bill Dodd, Delegate Diane Dillon, Alternate Keith Caldwell, Alternate County of Napa

Del Britton, Delegate Eric Sklar, Delegate Bonnie Schoch, Alternate City of St. Helena

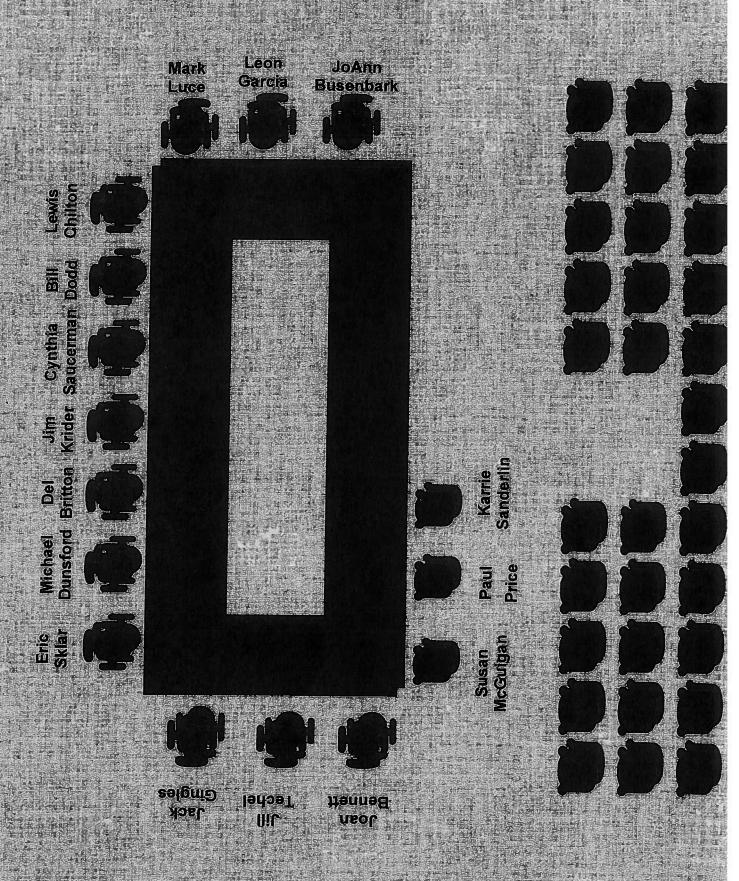
Cynthia Saucerman, Delegate Lewis Chilton, Delegate John F. Dunbar, Alternate Town of Yountville

Jim Krider, NCTPA Chair Cynthia Saucerman, NCTPA Vice-Chair

Paul W. Price NCTPA Executive Director - (707) 259-8634



# VCTFA-/ NVTA Board Meeting Scating Charl



#### **Board of Directors**

# SPECIAL MEETING

# MINUTES Wednesday, May 21, 2008

# **ITEMS**

#### 1. Call to Order

Chair Leon Garcia called the meeting to order at 1:40 p.m.

# Pledge of Allegiance

Chair Garcia led the salute to the flag.

#### 2. Roll Call

#### Members Present:

Jill Techel

Jim Krider

Brad Wagenknecht

Bill Dodd

Michael Dunsford

Jack Gingles

City of Napa

County of Napa

County of Napa

City of Calistoga

Leon Garcia City of American Canyon Joe Potter City of St. Helena

Del Britton City of St. Helena
City of St. Helena

#### Members Absent:

Cindy Coffey City of American Canyon
Cynthia Saucerman Town of Yountville
Steve Rosa Town of Yountville

#### 3. Public Comment - None

# **REGULAR AGENDA ITEMS - TRANSPORTATION**

4. Establish Nominating Committee for Recommendation for Chair and Vice Chair for FY 08/09

NVTA bylaws require the annual election of a Chair and Vice Chair at the annual meeting (July of each year). Board action appointed an ad hoc nominating subcommittee to make recommendations to the Board.

**MSC\* TECHEL / GINGLES** to APPROVE appointment of the following NCTPA/NVTA Board members to serve as the ad hoc nominating committee:

Joann Busenbark, NCTPA Chair 1997-1998 Bill Dodd, NCTPA Chair 2004-2006 Joe Potter NCTPA Chair 2002-2004 Jill Techel, NCTPA Chair 2000-2002

# 5. Discussion and Tentative Approval of a Proposed Transportation Expenditure Plan

Staff provided a review of the proposed Expenditure Plan, which has been circulated for review with the member jurisdictions.

Debra Dommen, Wine Growers of Napa County, stated that even though the tax proposal (passing) is a long at best given the state of our economy/gas crisis the more each jurisdiction fights for its own piece of the action, the less chance there is in getting voter approval. Further, stated that the higher percentage of the piece of the pie that is put towards getting our streets and roads fixed is the most important thing in getting sales tax proposal passed.

JoAnn Busenbark, Paratransit Coordinating Council (PCC) Chair, request the plan include more transit programs/projects for the Senior and Disabled population.

MSC\* BRITTON / TECHEL to APPROVE (1) That the NVTA Board forward to all member jurisdictions for review and approval the proposed Expenditure Plan (Revised Attachment 1), (2) The Expenditure Plan will be accompanied by an addendum to the prior certified Program Environmental Impact Report that is currently being prepared analyzing the potential environmental impacts associated with implementation of the Expenditure Plan. A resolution drafted by Authority Counsel for member jurisdiction approval will allow each jurisdiction to approve the Expenditure Plan and make the necessary CEQA findings, and (3) When a sufficient number of jurisdictions have approved the Expenditure Plan, the matter will be brought back to the Authority Board for final adoption, and concurrently the passage of the retail transaction and use tax ordinance by the Authority. It is anticipated the Authority Board will take these actions in mid-July. Upon those steps being completed, the matter will be submitted to the Board of Supervisors for placement of the measure on the November, 2008 ballot, which action will need to occur by August 7, 2008.

# 6. Approval of Next Special Meeting of June, 18, 2008 at 1:30 p.m. and Adjournment

The next NVTA meeting will be held in the NCTPA/NCTA Conference Room on Wednesday June 18, 2008.

The meeting was adjourned by Chair Garcia at 2:12 p.m.

#### **Board of Directors**

# SPECIAL MEETING

# MINUTES Wednesday, June 18, 2008

#### **ITEMS**

#### 1. Call to Order

Chair Leon Garcia called the meeting to order at 1:35 p.m.

# 2. Pledge of Alliance

Chair Garcia led the salute to the flag.

#### 3. Roll Call

#### Members Present:

Diane Dillon County of Napa

Michael Dunsford City of Calistoga

Leon Garcia City of American Canyon

Lewis Chilton Town of Yountville
Cynthia Saucerman Town of Yountville

Joe Potter City of St. Helena
Del Britton City of St. Helena

#### Members Absent:

Jill Techel City of Napa
Jim Krider City of Napa
Bill Dodd County of Napa
Jack Gingles City of Calistoga

Cindy Coffey City of American Canyon

#### 4. Public Comment - None

# **REGULAR AGENDA ITEMS - TRANSPORTATION**

5. Report from Subcommittee on a Recommendation for Chair and Vice Chair for FY 08/09

The nominating committee composed of Board Members JoAnn Busenbark, Bill Dodd, Joe Potter and Jill Techel recommended current NVTA Vice Chair Jim Krider for NVTA Chair and Yountville Mayor Cynthia Saucerman for NVTA Vice Chair for FY 08/09. Election of Chair and Vice Chair for NVTA for FY 08/09 will be held at the July 2008 meeting.

MSC\* BRITTON / DILLON to APPROVE that the NVTA Board receives the report from the nominating committee on the recommendation for Chair and Vice Chair for FY 08/09. Election of Chair and Vice Chair for NVTA for FY 08/09 will be held at the July 2008 meeting.

6. Approval of Resolution No. 08-01 Amending Resolution No. 06-06 Setting a Regular Meeting Date, Time, and Place for the Napa Valley Transportation Authority (NVTA)

Resolution No. 08-01 sets the regular meeting date for the NVTA Board of Directors as July 9, 2008, July 25, 2008 and the third Wednesday of the month, the regular meeting time at 1:30 p.m. and the regular meeting place as the Napa County Transportation and Planning Agency offices at 707 Randolph Street, Suite 100, Napa CA.

**MSC\* BRITTON** / **DILLON** to **APPROVE** Resolution 08-01 amending Resolution 06-06 setting a regular meeting date, time, and place for NVTA.

7. Approval of Next Meeting of July 9, 2008 at 1:30 p.m. and Adjournment

The next NVTA meeting will be held in the NCTPA/NCTA Conference Room on Wednesday July 9, 2008.

The meeting was adjourned by Chair Garcia at 1:42 p.m.

#### **Board of Directors**

# MINUTES Wednesday, July 9, 2008

# **ITEMS**

#### 1. Call to Order

Chair Leon Garcia called the meeting to order at 1:35 p.m.

# 2. Pledge of Alliance

Chair Garcia led the salute to the flag.

#### 3. Roll Call

#### Members Present:

Jill Techel Jim Krider

Jack Gingles

Leon Garcia Steve Rosa

Cynthia Saucerman

Joe Potter

City of Napa

City of Napa

City of Calistoga

City of American Canyon

Town of Yountville Town of Yountville

City of St. Helena

#### Members Absent:

Brad Wagenknecht

Bill Dodd

Michael Dunsford

Cindy Coffey

Del Britton

County of Napa

County of Napa City of Calistoga

City of American Canyon

City of St. Helena

#### 4. Public Comment - None

# REGULAR AGENDA ITEMS - TRANSPORTATION

5. Approval of Resolution No. 08-02 Adopting a Transportation Improvement Expenditure Plan and Making Related CEQA Findings

Authority action approved adopting the Transportation Improvement Expenditure Plan and making related CEQA findings.

**MSC\* KRIDER / GINGLES** to **APPROVE** Resolution No. 08-02 (Attachment 1) whereby the Authority adopts the Transportation Improvement Expenditure Plan and makes related CEQA findings.

# PUBLIC HEARING - ORDINANCE No. 08-01

6. First Reading and intention to adopt Ordinance 08-01 of the Napa Valley Transportation Authority which enacts the Napa Valley Ordinance and Transportation Improvement Expenditure Plan, Pending Voter Approval, Which Proscribes the Imposition, Division, Distribution, and Management of a Retail Transactions and Use Tax Under Section 180000 et. seq of the California Public Utilities Code

Approval of the first reading and intent to adopt will allow the NVTA Board to consider adoption of the Ordinance at the next regular meeting (July 16, 2008) and then request the Board of Supervisors to place the Ordinance on the November, 2008 ballot for voter approval.

Chair Garcia opened the Public Hearing at 1:41 p.m.

Betty Rhodes, requested that the NVTA Board still consider the Senior Orientation Transportation on the 2008 ballot (measure) as the Board did on the 2006 measure. In 2006 Senior Mobility was listed as a key transportation issue and ranked a 53% importance rate in the telephone survey. The Senior population (in Napa County) continues to grow and is expected to grow to one senior in three by 2030. Further, Ms. Rhodes asked that the NVTA Board continue to emphasis senior mobility as part of the proposed transportation tax measure and keep in mind the ageing population and the challenge of implementing programs that will get seniors the mobility they need to remain in their homes.

Being no further public comments, Chair Garcia closed the Public Hearing at 1:43 p.m.

Karrie Sanderlin, NVTA Board Secretary, read Ordinance No. 08-01 by Title.

MSC\* POTTER / KRIDER for APPROVAL to waive the balance of the reading of Ordinance No. 08-01.

MSC\* TECHEL / GARCIA to APPROVE the introduction, first reading by title only, and motion of intent to adopt Ordinance 08-01.

7. Approval of Next Meeting of July 16, 2008 at 1:30 p.m. and Adjournment

The next NVTA meeting will be held in the NCTPA/NCTA Conference Room on Wednesday June 16, 2008.

The meeting was adjourned by Chair Garcia at 1:50 p.m.

#### **Board of Directors**

# MINUTES Wednesday, July 16, 2008

# **ITEMS**

#### 1. Call to Order

Chair Leon Garcia called the meeting to order at 1:30 p.m.

# 2. Pledge of Alliance

Board Member Jack Gingles led the salute to the flag.

#### 3. Roll Call

#### Members Present:

Jill Techel City of Napa Jim Krider City of Napa County of Napa Bill Dodd Jack Gingles City of Calistoga City of American Canyon Leon Garcia Steve Rosa Town of Yountville Cynthia Saucerman Town of Yountville Del Britton City of St. Helena

#### Members Absent:

Brad Wagenknecht County of Napa
Michael Dunsford City of Calistoga
Cindy Coffey City of American Canyon
Joe Potter City of St. Helena

#### 4. Public Comment - None

#### 5. Election of Chair and Vice Chair for FY 08/09

Board action elected Jim Krider as Chair and Cynthia Saucerman as Vice Chair for the NVTA for FY 08/09.

MSC\* ROSA / TECHEL to APPROVE electing Napa Council Member Jim Krider as Chair and Yountville Mayor Cynthia Saucerman as Vice Chair for FY 08/09.

# **REGULAR AGENDA ITEMS - TRANSPORTATION**

6. Approval of Special Meeting Minutes of April 30, 2008

MSC\* GARCIA / GINGLES to APPROVE the special meeting minutes of April 30, 2008.

7. Second Reading and Adoption of Ordinance 08-01 of the Napa Valley Transportation Authority, Enacting the Napa Valley Ordinance and Transportation Improvement Expenditure Plan, Pending Voter Approval, which Proscribes the Imposition, Division, Distribution, and Management of a Retail Transactions and Use Tax Under Section 180000 et. seq of the California Public Utilities Code

Per the State Board of Equalization requests for inclusion of required legal language in the Ordinance (see SECTION 5. CONTRACT WITH STATE), Staff provided a revised Ordinance No. 08-01 (Attachment 1) for Board review. Further due to these non-programmatic revisions, Rob Paul, NVTA Legal Counsel requested that the following motions be made: (1) Motion to amend the Ordinance 08-01 as provided, (2) Direct the Secretary to read the amended title of the Ordinance and waive further reading, and (3) Motion of intention to adopt Ordinance 08-01 at the next regularly scheduled meeting of July 25, 2008.

MSC\* DODD / GARCIA to APPROVE amending Ordinance No. 08-01 as provided to include the State Board of Equalization required legal language.

**MSC\* DODD / GARCIA** to **APPROVE** directing the NVTA Board Secretary to read the amended title of the Ordinance and to waive balance of the reading of Ordinance No. 08-01.

Karrie Sanderlin, NVTA Board Secretary, read Ordinance No. 08-01 by Title.

MSC\* GARCIA / ROSA to APPROVE the motion of intention to adopt Ordinance 08-01 at the next regularly scheduled meeting of July 25, 2008

8. Resolution 08-03 Requesting the Napa County Board of Supervisors to Place the Napa Valley Ordinance and Transportation Improvement Expenditure Plan (Ordinance No. 08-01) on the November, 2008 Ballot for Voter Approval

Rob Paul, NVTA Legal Counsel stated that with approval of amendment Ordinance 08-01 scheduled for July 25, 2008 staff would request that there be a motion to continue this item until the July 25, 2008 NVTA meeting.

MSC\* GARCIA / GINGLES to APPROVE the motion to continue until the July 25, 2008 NVTA meeting the approval of Resolution 08-03 Requesting the Napa County Board of Supervisors to Place the Napa Valley Ordinance and Transportation Improvement Expenditure Plan (Ordinance No. 08-01) on the November, 2008 Ballot for voter.

# 9. Approval of Next Meeting of September 17, 2008 at 1:30 p.m. and Adjournment

The next regular NVTA meeting will be held in the NCTPA/NCTA Conference Room on Friday July 25, 2008, and not September 17, 2008 as agenda incorrectly stated.

The meeting was adjourned by Chair Garcia at 1:36 p.m.